

Agenda Item Request Form

This is a version of the Agenda Item Request form, intended to be easy to copy and paste into an email or other document.

Basics.

- **Topic Name:**
- **Purpose** (inform, poll, discuss, or decide):
- **Presenter:**
- **Time Requested:**
- **Minimum Time Needed:**

Longer questions. Aim to write these so the whole community can understand your answers, about 1-5 sentences each.

- **What is this topic about?**
- **Why is this important to address in the meeting?**

Revision #3

Created 2026-08-22 04:02:10 UTC

Updated 2026-09-02 22:54:39 UTC by Matt Elder